#### IDAHO FAMILY AND CONSUMER SCIENCES EDUCATION



## Idaho Division of Professional-Technical Education

### LIFE AND CAREER EXPLORATION

(Formerly Technology, Life and Careers)

## **Activity & Resource Guide**

Grades 7-9

**ISEE Code 722061** 

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#### **INTRODUCTION**

The Life and Career Exploration Curriculum framework was developed by a team comprised of Idaho Professional-Technical Education staff and University of Idaho personnel. The curriculum team developed the framework from the National Standards for Family and Consumer Sciences Education, the previous Idaho Technology, Life and Careers guide, Idaho State recommended texts, other states' curricula, and a review of literature pertaining to curriculum content. A committee of selected Idaho teachers participated in the review process.

This statewide curriculum reflects the knowledge and skills recommended for 8<sup>th</sup> grade students. Students completing the Life and Career Exploration course are better prepared for the challenges of living and working in today's society.

The competency-based curriculum framework format provides a means for monitoring student progress and generating student profiles. The student profile is a cumulative record of student progress and provides documentation of competence.

The Life and Career Exploration statewide curriculum framework is intended to be the fundamental guide to schools for program content. Schools offering Family and Consumer Sciences education should use an advisory committee to consider local and community needs.

#### LIFE AND CAREER EXPLORATION

#### What Does a Typical Classroom Look Like?

Because this course emphasizes full-class participation, teamwork, and individual projects and/or study, there should be enough room for tables, chairs, equipment, and lab stations. Accommodations should be made for work stations with electrical outlets. There should be enough storage space to contain resources, display activities, materials, software, and unfinished projects.

Both reusable and consumable instructional materials are generally used in this experience. If there is not enough money in the school budget to purchase materials, equipment, and books, outside funding and/or in-kind services may be required. Some teachers may need to develop classroom materials themselves. If so, adequate time for developing the materials should be allowed.

Equipment might include an overhead projector, computers, videos/VCRs, camcorders, software and videos. Special locks or other security precautions may be taken to protect equipment.

The teacher is the instructional facilitator and the manager of the classroom environment and resources. He/she helps students identify instructional goals and creative activities, moves about the classroom observing and giving assistance, and works with other teachers to plan and deliver the curriculum. The students are active rather than passive learners. They do individual and group work. They develop skills through hands-on activities, test theories, and relate and/or apply what they learn.

# LIFE AND CAREER EXPLORATION CONTENT STANDARDS OUTLINE

#### **1.0 EXPLORE CAREER INTERESTS**

#### Competencies:

- 1.01 Identify career interests
- 1.02 Gather career information
- 1.03 Develop a career exploration plan

#### 2.0 EXPLORE THE WORLD OF WORK

#### Competencies:

- 2.01 Examine work related to individuals and society
- 2.02 Practice the characteristics of valued workers
- 2.03 Practice the job application process

#### 3.0 EXPLORE EACH OF THE SIX IDAHO SUPER CLUSTERS

#### Competencies:

- 3.01 Examine careers in the agriculture and natural sciences cluster
- 3.02 Examine careers in the business and management cluster
- 3.03 Examine careers in the engineering and industrial systems cluster
- 3.04 Examine careers in the arts and communication cluster
- 3.05 Examine careers in the health science cluster
- 3.06 Examine careers in the human resources cluster
- 3.07 Examine careers involving multiple clusters

#### 4.0 EXPLORE HUMAN RELATIONS SKILLS

#### Competencies:

- 4.01 Practice communication skills
- 4.02 Practice work place skills
- 4.03 Practice teamwork

#### 5.0 EXPLORE TECHNOLOGY USE IN THE WORK PLACE

#### Competencies:

- 5.01 Examine the implications of technology in the work place
- 5.02 Perform computer technology skills

#### 1.0 EXPLORE CAREER INTERESTS

1.01 Competency: Lesson Plans

Identify career

Career Bulletin Board

interests

#### **Activities**

American Career Article Review w/ Self-Assessment

Interest Survey
SKILLS Quick Start

SKILLS Assessment Assignment Dependable Strengths Activity

**Family Occupations Tree** 

**Career Connection Family Tree** 

Goals

**Personal Traits Bingo** 

What Rewards Do I Want from Work?

#### **PowerPoint Presentations**

Oh, the Places You'll Go

**Career Choices** 

#### Websites

www.idahocis.org

**Career Activities and Vocational Lesson Plans** 

**Career Lesson Plans** 

www.careerbuilder.com

www.careers.org

#### **FCCLA Connections**

Job Interview

**Career Connections** 

Power of One

#### **Guest Speakers**

Idaho Department of Labor

Job Service

**Career Counselors** 

Job Placement Specialist

#### **Other Materials and Resources**

**Background Information for Teachers** 

**Careers Review Game (PPT)** 

The National FCCLA
Association only allows access
to FCCLA resources, lesson
plans, and materials to
affiliated chapter advisers.
Please visit <a href="www.fcclainc.org">www.fcclainc.org</a>
to begin the affiliation process.

1.02 Competency:

**Lesson Plans** 

Gather career information

Career Bulletin Board
Draw a Scientist

#### **Activities**

Career Connection
Career Detail Chart
College Game Questions
Computer CIS Project
eCIS Education & Training
Occupational Research
Occupations Scavenger Hunt
What are Working Conditions?
Live Reports

#### **PowerPoint Presentations**

Oh, the Places You'll Go

#### Websites

www.idahocis.org
Career Lesson Plans
www.careerbuilder.com
www.careers.org

#### **FCCLA Connections**

Job Interview
Career Connections
Power of One

#### **Guest Speakers**

Idaho Department of Labor Job Service Career Counselors Job Placement Specialist

#### **Other Materials and Resources**

Background Information for Teachers
List of Careers Activities
Careers Review Game (PPT)
College Vocabulary Test Review
College Vocabulary Assessment
How to Create a Folder on CIS

1.03 Competency: Lesson Plans
Develop a career My Life Timeline

exploration plan <u>Make High School Count</u>

#### **Activities**

Bobilator Decision-Maker Four Year Planning Chart Dream Catcher Project

Rubric

**Preparing for High School** 

Which Pathway Should I Choose?

Which Path Do You Choose?

Who Am I?

<u>iCareer – Research Paper</u>

#### **PowerPoint Presentations**

Oh, the Places You'll Go

#### Websites

www.idahocis.org

Secretary's Commission on Achieving Necessary Skills

#### **FCCLA Connections**

**Job Interview** 

**Career Connections** 

Power of One

#### **Guest Speakers**

Job Service

**Career Counselors** 

Job placement specialist

#### **Other Materials and Resources**

**Background Information for Teachers** 

Careers Review Game (PPT)

**Career Unit Self-Evaluation** 

How to Create a Folder on CIS

#### 2.0 EXPLORE THE WORLD OF WORK

2.01 Competency: Lesson Plans
Examine work Why People Work

related to

individuals and Activities society Live Reports

My Accomplishments

What I Discovered About Jobs

Why Do People Work?

PowerPoint Presentations
Oh, the Places You'll Go

Websites

http://www.careersonline.com.au/disc/work.sat.html

http://www.careerbuilder.com

**FCCLA Connections** 

<u>Leaders at Work</u> <u>Power of One</u> Career Connections

Career Investigation

**Guest Speakers** 

**Career Counselor** 

Job Service Representative

**Other Materials and Resources** 

Background Information for Teachers

Reality Poster Rubric
World of Work Wheel

2.02 Competency: Lesson Plans

Practice the characteristics of valued workers

The Top Ten On-The-Job Skills and Attitudes

**Activities** 

**Community Problem** 

My Network

Qualities for Success
Rate Your Abilities
I Can Make a Difference

Wasted Time

Ethic Word Problems
Workplace Problems

**Role Plays for Situations Involving Business Ethics** 

#### **PowerPoint Presentations**

What Makes a Good Employee

**Activity Sheet** 

#### Websites

http://www.careersonline.com.au/disc/work.sat.html http://www.careerbuilder.com

#### **FCCLA Connections**

<u>Leaders at Work</u> <u>Power of One</u> Career Connections

#### **Guest Speakers**

**Career Counselor** 

Job Service Representative

#### **Other Materials and Resources**

**Background Information for Teachers** 

**Adaptive Skill Words** 

2.03 Competency: Lesson Plans

Practice the job <u>Job Application Practice</u>

application Job Application process PowerPoint

**Information Sheet** 

**Answer Key** 

**Application and Interviews** 

**Fashion Find** 

Job Interview Role Play

The ABCs of Getting and Keeping a Job

Successful Job Seeking Skills

#### **Activities**

Job Shadow or Job Interview Project

My Network

#### **PowerPoint Presentations**

**Completing a Job Application** 

**Job Application** 

#### Websites

www.job-applications.com
www.resumetemplates.org
http://jobsearch.about.com/cs/jobapplications/a/jobapplication.h
tm

#### **FCCLA Connections**

Power of One Career Connections Job Interview

#### **Guest Speakers**

Career Counselor
Job Service Representative

#### **Other Materials and Resources**

Background Information for Teachers

Job Application Examples

Job Hunting Vocabulary/Game

Job Application Rubric

#### 3.0 EXPLORE EACH OF THE SIX IDAHO SUPER CLUSTERS

3.01 Competency: Lesson Plans
Examine careers in the agriculture and Career Prep

natural sciences <u>Clusters Poster Project</u> cluster <u>Interviewing a Professional</u>

#### **Activities**

<u>Interest Survey</u> <u>Cluster Poster Project</u>

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u> <u>Power of One</u>

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### Other Materials and Resources

**Background Information for Teachers** 

**Career Cluster Test** 

3.02 Competency: Lesson Plans
Examine careers in the business and Career Prep

Career Prep

management <u>Clusters Poster Project</u>
cluster <u>Interviewing a Professional</u>

#### **Activities**

**Interest Survey** 

#### **Cluster Poster Project**

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

**Career Connection** 

**Career Investigation** 

Power of One

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### Other Materials and Resources

**Background Information for Teachers** 

3.03 Competency: Lesson Plans
Examine careers in the engineering Career Prep

and industrial <u>Clusters Poster Project</u> systems cluster <u>Interviewing a Professional</u>

#### **Activities**

**Interest Survey** 

**Cluster Poster Project** 

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u> Power of One

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### **Other Materials and Resources**

**Background Information for Teachers** 

3.04 Competency: Lesson Plans
Examine careers in the arts and Career Prep

Career Prep

communication <u>Clusters Poster Project</u> cluster <u>Interviewing a Professional</u>

#### **Activities**

Interest Survey

**Cluster Poster Project** 

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters\_pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study Curriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u> <u>Power of One</u>

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### **Other Materials and Resources**

**Background Information for Teachers** 

3.05 Competency: Examine careers in the health science cluster

Lesson Plans
Career Clusters
Career Prep

<u>Clusters Poster Project</u> <u>Interviewing a Professional</u>

#### **Activities**

Interest Survey
Cluster Poster Project

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u> Power of One

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### **Other Materials and Resources**

**Background Information for Teachers** 

3.06 Competency: Lesson Plans
Examine careers in the human Career Prep

Career Prep

resources cluster <u>Clusters Poster Project</u>

Interviewing a Professional

#### **Activities**

**Interest Survey** 

**Cluster Poster Project** 

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters\_pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u> Power of One

#### **Guest Speakers**

Skilled workers from each of the Clusters

#### **Other Materials and Resources**

**Background Information for Teachers** 

3.07 Competency: Examine careers involving multiple

Career Clusters
Career Prep

clusters

<u>Clusters Poster Project</u> <u>Interviewing a Professional</u>

#### **Activities**

**Interest Survey** 

**Cluster Poster Project** 

#### **PowerPoint Presentations**

**Career Clusters** 

#### Websites

www.idahocis.org

http://www.educ.uidaho.edu/erniebiller/careercluster/

http://www.educ.uidaho.edu/standards/2009/clusters\_pathways-

crosswalk.htm

http://www.pte.idaho.gov/Career Guidance/Program of Study C urriculum/Career Clusters/Idaho Career Cluster Resources.html

#### **FCCLA Connections**

<u>Career Connection</u> <u>Career Investigation</u>

#### Power of One

**Guest Speakers**Skilled workers from each of the Clusters

Other Materials and Resources

Background Information for Teachers

#### 4.0 EXPLORE HUMAN RELATIONS SKILLS

4.01 Competency: Lesson Plans

Practice <u>Communication Skills</u>

communication Fred Learns to Make Good Observations
skills Little Red Riding Hood and Omega Wolf Bert

Goofy Jane Josh Takes a Risk

**Dennis Learns About Responsible Reporting** 

#### **Activities**

Boy vs. Girl Communication

**Communication Skills Activity Bank** 

**Games for Learning Effective Communication** 

**Interpreter Wanted** 

#### **PowerPoint Presentations**

Communication Skills in the Workplace

#### Websites

http://www.communication-skills-4confidence.com/

http://www.goodcommunicationskills.net/

#### **FCCLA Connections**

**Interpersonal Communication** 

Power of One

#### **Guest Speakers**

Life Coach Public Speaker

Public Relations Representative for District

Mayor

#### **Other Materials and Resources**

**Background Information for Teachers** 

**Speaking and Listening PowerPoints and Activities** 

4.02 Competency: Lesson Plans

Practice work The ABCs of Getting and Keeping a Job

place skills Toothpick Factory

Attitude Counts
Workplace Ethics
Workplace Skills

#### **Activities**

Job Retention Skills
Critical Thinking
Pink Slip
What's the Big Deal?
We're In This Together

#### **PowerPoint Presentations**

Essential Workplace Skills Business Etiquette

#### Websites

Workplace Etiquette - Tip of the Month

#### **FCCLA Connections**

Interpersonal Communication
Power of One
Leaders At Work
Career Connection

#### **Guest Speakers**

Local employer Business owner Human Resources representative

#### **Other Materials and Resources**

**Background Information for Teachers** 

## 4.03 Competency: Practice teamwork

**Lesson Plans**Boat Building

**Building a Skyscraper** 

#### **Activities**

Go for the Gold
Teamwork
Ping Pong Ball Tower

#### **PowerPoint Presentations**

#### Websites

http://languagearts.pppst.com/speaking.html http://www.ndt<u>ed.org/TeachingResources/ClassroomTips/Teamwork.htm</u> http://www.teamworkandteamplay.com/resources.html

#### **FCCLA Connections**

Interpersonal Communication
Power of One
Leaders At Work

#### **Guest Speakers**

Mayor Life Coach Team Captain Coach

#### **Other Materials and Resources**

**Background Information for Teachers** 

#### 5.0 EXPLORE TECHNOLOGY USE IN THE WORK PLACE

5.01 Competency: Examine the implications of technology in the work place **Lesson Plans** 

**Impact of Technology** 

Technology in the Workplace

**Activities** 

**Internet Safety Webquest** 

**PowerPoint Presentations** 

Internet Safety
Identity Theft
Sexting

Websites

http://www.businessweek.com/technology/ceo\_guide/

http://www.businessweek.com/technology/

http://web.simmons.edu/~chen/nit/NIT'96/96-025-Britz.html

http://cybersecurity.idaho.gov http://cybersmartcurriculum.org

**FCCLA Connections** 

<u>Power of One</u>

<u>Applied Technology</u>

**Illustrated Talk** 

**Guest Speakers** 

Computer technician
School IT director

Local Law Enforcement

**Other Materials and Resources** 

<u>Background Information for Teachers</u> <u>Technology and the Workplace</u> <u>article</u> <u>Internet Safety – Guide for Parents</u>

5.02 Competency: Perform computer technology skills **Lesson Plans** 

**Tech Generations Interview** 

Cyberbullying – Not a Pretty Picture

Cyberbullying – Who, me? Why Should I Care?

Cyberbullying – Crossing the Line

**Dealing with Cyberbullying** 

#### **Activities**

**Technical Skills Checklist** 

Cyberbullying -Not a Pretty Picture

Cyberbullying – Who, Me? Why Should I Care?

Cyberbullying – Crossing the Line

**Dealing with Cyberbullying** 

X-Block

Web Safe Crackerz

#### **PowerPoint Presentations**

#### Websites

#### **FCCLA Connections**

**Illustrated Talk** 

**Applied Technology** 

#### **Guest Speakers**

Computer technician School IT director

#### **Other Materials and Resources**

**Background Information for Teachers** 

Top 10 Technology Skills